

ANNUAL PROCUREMENT PLAN - NON-CSE FOR CY 2020

Department/Bureau/Office: **REGIONAL DEVELOPMENT COUNCIL (RDC) XI**
Davao Region, Davao City

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1000000000000000	1. General Services												
100000100001000	1.1 Janitorial Services	FAD	Yes	Competitive Bidding	11/14-12/05/2019	12/05/2019	01/29/2020	01/31/2020	GAA 2020	184,000.00	184,000.00		Provision of Security and Janitorial/ General Services for the NEDA-RDC XI Center Building for 3-year contract for the period July 1, 2020 to June 30, 2023
100000100001000	1.2 Security Services	FAD	Yes	Competitive Bidding	11/14-12/05/2019	12/05/2019	01/29/2020	01/31/2020	GAA 2020	644,000.00	644,000.00		
	2. Printing and binding services												
200000100002000	2.1 RDC Communicator	DRD	No	Competitive Bidding	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	96,000.00	96,000.00		Provision of printing services for RDC Communicator for the 1st Qtr to 4th Qtr 2020 issues
	3. Representation Expenses - Lease of Venue/ Food and Catering Services for Meetings/ Conferences/Activities												
310100100003000	3.1 Regional Development Council (RDC) XI Meetings	ORD-RDC XI	Yes	Competitive Bidding	11/14-12/04/2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	162,000.00	162,000.00		Provision of food and catering services for the conduct of 1st - 3rd quarterly regular RDC XI meeting for CY 2020
310100100003000	3.2 RDC XI Strategic Planning Conference	ORD-RDC XI	Yes	Competitive Bidding	11/14-12/04/2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	200,000.00	200,000.00		Lease of venue with catering services and use of function room and amenities for the one-day RDC XI Strategic Planning Conference for CY 2020
310100100003000	3.3 RDC XI 4th Quarter Meeting and Year-End Fellowship	ORD-RDC XI	Yes	NP-Small Value	10/02-10/2020	10/10/2020	10/12/2020	10/15/2020	GAA 2020	216,000.00	216,000.00		Lease of venue with catering services and use of function room and amenities for the 4th quarter CY 2020 RDC XI meeting and Year-end Fellowship
310100100003000	3.4 RDC XI ExCom/selected NGAs Special Meeting with National Officials	ORD-RDC XI	Yes	Competitive Bidding	11/14-12/04/2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	63,000.00	63,000.00		Provision of food and catering services for the conduct of 1st-4th quarter CY 2020 RDC XI Executive Committee/selected NGAs special meeting with National Officials
310100100003000	3.2 NRO XI Internal Technical Session for the RDC XI Budget Review and Consultation	PDIPBD	Yes	Competitive Bidding	11/14-12/04/2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	7,500.00	7,500.00		Provision of food and catering services for the conduct of Internal Technical Session for RDC XI Budget Review and Consultation
310100100003000	3.3 RDC XI Budget Review and Consultation	PDIPBD	Yes	Competitive Bidding	11/14-12/04/2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	300,000.00	300,000.00		Provision of food and catering services for the conduct of 3-day Budget Review and Consultation
310100100003000	3.4 RDC XI Advisory Committee Meeting	ORD-RDC XI	Yes	Competitive Bidding	04/02-07/2020	04/07/2019	04/08/2020	04/10/2020	GAA 2020	162,000.00	162,000.00		Lease of venue with catering services and use of function room and amenities for the RDC XI Advisory Committee Meeting
310100100003000	3.5 Economic Development Committee Meeting	PDIPBD	Yes	Competitive Bidding	11/14-12/04/2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	90,000.00	90,000.00		Provision of food and catering services for the conduct of EDC quarterly regular meeting
310100100003000	3.6 Infrastructure Development Committee Meeting	PMED	Yes	Competitive Bidding	11/14-12/04/2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	126,000.00	126,000.00		Provision of food and catering services for the conduct of IDC quarterly regular meeting

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310100100003000	3.7 Regional Project Monitoring Committee Meeting	PMED	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	28,000.00	28,000.00		Provision of food and catering services for the conduct of RPMC quarterly regular meeting
310100100003000	3.8 Social Development Committee Meeting	DRD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	40,500.00	40,500.00		Provision of food and catering services for the conduct of SDC quarterly regular meeting
310100100003000	3.9 Macro Finance Committee Meeting	PFPD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	63,000.00	63,000.00		Provision of food and catering services for the conduct of MFC quarterly regular meeting
310100100003000	3.10 Development Administrative Committee Meeting	PFPD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	63,000.00	63,000.00		Provision of food and catering services for the conduct of DAC quarterly regular meeting
310100100003000	3.11 RPMC-Problem Solving Sessions	PMED	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	35,000.00	35,000.00		Provision of food and catering services for the conduct of quarterly RPMC Problem-Solving meeting
310100100003000	3.12 C4DNet Board Meeting	DRD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	28,000.00	28,000.00		Provision of food and catering services for the conduct of C4DNet quarterly regular meeting
310100100003000	3.13 C4DNet General Assembly	DRD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	54,000.00	54,000.00		Provision of food and catering services for the conduct of C4DNet general Assembly on March 27, 2020 & Nov. 27, 2020
310100100003000	3.14 Monitoring and Evaluation Forum	PMED	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	39,600.00	39,600.00		Provision of food and catering services for the conduct of Monitoring and Evaluation Forum on October 9, 2020
310100100003000	3.15 RGADCC XI Meeting	PFPD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	63,000.00	63,000.00		Provision of food and catering services for the conduct of RGADCC quarterly regular meeting
310100100003000	3.16 AECSCI XI Meeting	PDIPBD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	45,000.00	45,000.00		Provision of food and catering services for the conduct of AECSCI XI semestral meeting
310100100003000	3.17 NRO XI Internal Session for CY 2022 AIP Preparation	PDIPBD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	7,500.00	7,500.00		Provision of food and catering services for the conduct of internal technical session for CY 2022 Annual Investment Program preparation
310100100003000	3.18 NGA-LGU Consultation for CY 2022 AIP Preparation	PDIPBD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	54,000.00	54,000.00		Provision of food and catering services for the conduct of Consultation for CY 2022 AIP preparation
310100100003000	3.19 Metro Davao Development Coordination Committee Meeting (MDDCC) and its Sub-Committee	PFPD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	81,000.00	81,000.00		Provision of food and catering services for the conduct of MDDCC meeting and its Sub-Committee
310100100003000	3.20 Sub-Committee on Migration and Development (SCMD) Meeting	DRD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	24,500.00	24,500.00		Provision of food and catering services for the conduct of SCMD Meeting
	4. Other Procurements/Supplies & Materials												
310100100003000	4.1 Other Supplies (Customized)	DRD	No	Competitive Bidding	09/04-10/2020	09/10/2020	02/05/2020	02/07/2020	GAA 2020	75,000.00	75,000.00		Procurement of customized supplies and matenas for RDC XI activities
310100100003000	4.2 Vehicle Rentals for Field Monitoring	PMED	No	NP-Small Value	02/06-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	42,000.00	42,000.00		Procurement of vehicle rental for RDC XI monitoring activities

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	5. Repair and Maintenance												
100000100001000	5.1 Furniture & Fixtures	FAD	No	Competitive Bidding	02/06-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	56,000.00	56,000.00		Provision of repairs and maintenance of furniture & fixtures for CY 2020

GRAND TOTAL:


3,049,600.00

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION


3,354,560.00

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed non-common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

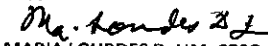
Prepared by:


MARIANA D. SACEDOR
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Recommending Approval:


PRISCILLA R. SONIDO, CESO IV
 Assistant Regional Director/
 BAC Chairperson

Approved:


MARIA LOURDES D. LIM, CESO II
 Regional Director/
 Head of Procuring Entity

Date Revised: January 27, 2020