

ANNUAL PROCUREMENT PLAN - NON-CSE FOR CY 2020

Department/Bureau/Office: **NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY (NEDA)**

Regional Office XI, Davao City

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10000000000000	1. General Services		Yes	Competitive Bidding									
100000100001000	1.1 Janitorial Services	FAD	Yes	Competitive Bidding	11/14-12/05/ 2019	12/05/2019	01/29/2020	01/31/2020	GAA 2020	363,000.00	363,000.00		Provision of Security and Janitorial/ General Services for the NEDA-RDC XI Center Building for 3-year contract (July 1, 2020 - June 30, 2023)
100000100001000	1.2 Security Services	FAD	Yes	Competitive Bidding	11/14-12/05/ 2019	12/05/2019	01/29/2020	01/31/2020	GAA 2020	308,000.00	308,000.00		
	2. Printing and binding services												
310100100001000	2.1 CY 2019 Regional Development Report (RDR)	PFPD	No	Competitive Bidding	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	200,000.00	200,000.00		Provision of printing and binding services for CY 2019 Davao Region Development Report (DRDR)
310100100001000	2.2 Davao Region Development Plan (DRDP) advocacy Brochures	DRD	No	Competitive Bidding	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	40,000.00	40,000.00		Provision of printing and binding services for DRDRP, 2017-2022 Advocacy Brochures
	3. Representation Expenses - Lease of Venue/ Food and Catering Services for Meetings/ Conferences/Activities												
200000100002000	3.1 RLUC XI meetings	PFPD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	31,500.00	31,500.00		Provision food and catering services for the conduct of RLUC semestral meeting for CY 2020
200000100002000	3.2 Press Conference (Kapihan sa PIA)	DRD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	50,000.00	50,000.00		Provision of food and catering services for the conduct of Press Conference at Kapihan sa PIA semestral meeting for CY 2020
200000100002000	3.3 Conduct of Internal Trainings- GAD-related	FAD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	150,000.00	150,000.00		Provision of food and catering services for the conduct of internal trainings for CY 2020
200000100002000	3.4 Internal Committee/Division meetings / Management Committee meetings	ORD/All FDs	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	213,750.00	213,750.00		Provision of food and catering services for the Internal/Division Monthly and Management Committee meeting for CY 2020
200000100002000	3.5 NEDA XI Mid-Year Internal Planning Assessment Workshop for CY 2020	FAD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	42,300.00	42,300.00		Provision of food and catering services on the conduct of NEDA XI MYPAW on the 3rd week of July 2020
200000100002000	3.6 NEDA XI Internal Planning Conference and Year-end Fellowship	FAD	No	NP-53.10 Lease of Real Property and Venue	10/02-10/2020	10/10/2020	10/12/2020	10/15/2020	GAA 2020	197,400.00	197,400.00		Lease of venue with catering services for the conduct of NEDA XI Internal Planning Conference and Year-end Fellowship (2 day activity) on the 3rd week of December 2020
200000100002000	3.7 NEDA XI Family Day	FAD	No	NP-53.10 Lease of Real Property and Venue	07/03-09/2020	07/10/2020	07/13/2020	07/15/2020	GAA 2020	65,800.00	65,800.00		Lease of venue with catering services for the conduct of NEDA XI Family Day on the 1st week of August 2020
310100100002000	3.8 Regional Project Screening Committee (RPSC) Meetings and RPSC-Technical Working Group (TWG) Meetings	DRD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	20,250.00	20,250.00		Provision of food and catering services for the conduct of three RPSC meetings and three RPSC-TWG meetings
100000100002000	3.9 Utilization Forum on the Agglomeration Model for Mindanao Regions Project	PDIPBD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	27,900.00	27,900.00		Provision of food and catering services for the conduct of Utilization Forum on the Agglomeration Model for Mindanao Regions Project on March 12, 2020

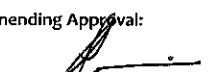
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200000100002000	3.10 Conduct of Procurement Related Training	FAD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	26,100.00	26,100.00		Provision of food and catering services for the conduct of Procurement Related Training for 2 days on March 12-13, 2020
200000100002000	3.11 Conduct of Internal Quality Audit (IQA) Training	FAD	Yes	Competitive Bidding	11/14-12/04/ 2019	12/04/2019	01/02/2020	01/06/2020	GAA 2020	40,000.00	40,000.00		Provision of food and catering services for the conduct of IQA training for 2 days on April 20-21, 2020
310100100001000	3.12 Launching of DRDP, 2017-2022 Midterm Update	DRD	No	NP-53.10 Lease of Real Property and Venue	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	225,000.00	225,000.00		Lease of venue with catering services for the Launching of DRDP, 2017-2022 Midterm Update
310100100001000	3.13 DRDP Advocacy Events/Campus Tours	DRD	No	NP-53.10 Lease of Real Property and Venue	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	450,000.00	450,000.00		Lease of venue with catering services for the Launching of DRDP, 2017-2022 Midterm Update
	4. Other Supplies and Materials												
310100100001000	4.1 DRDP Advocacy Collaterals	DRD	No	NP-53.9 Small Value Procurement	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	300,000.00	300,000.00		Procurement of DRDP advocacy collaterals/materials
310100100001000	4.2 AVP Audio Recording/Production	DRD	No	NP-53.9 Small Value Procurement	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	5,000.00	5,000.00		Procurement of AVP recording/production for DRDP advocacy
	5. Repair and Maintenance												
100000100001000	5.2.1 Building Structure	FAD	No	Competitive Bidding	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	450,000.00	450,000.00		Provision of repair and maintenance services for building structure - CY 2020
100000100001000	5.2.2 Office Equipment	FAD	No	Competitive Bidding	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	54,000.00	54,000.00		Provision of repair and maintenance services for Office equipment - CY 2020
100000100001000	5.2.3 ICT Equipment	FAD	No	Competitive Bidding	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	54,000.00	54,000.00		Provision of repair and maintenance services for Office ICT equipment - CY 2020
100000100001000	5.2.4 Furniture & Fixtures	FAD	No	Competitive Bidding	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	54,000.00	54,000.00		Provision of repair and maintenance services for furnitures & fixtures - CY 2020
100000100001000	5.2.5 Motor Vehicle	FAD	No	Competitive Bidding	02/07-14/2020	02/17/2020	02/19/2020	02/21/2020	GAA 2020	136,000.00	136,000.00		Provision of repair and maintenance services for motor vehicles - for CY 2020

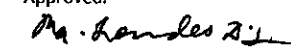
GRAND TOTAL: > **3,504,000.00**
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION > **3,854,400.00**

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed non-common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

MARIA ANA D. SACEDOR
Administrative Officer IV/BAC Secretariat

Recommending Approval:

PRISCILLA B. SONIDO, CESO IV
Assistant Regional Director/
BAC Chairperson

Approved:

MARIA LOURDES D. LIM, CESO II
Regional Director/
Head of Procuring Entity

Date Revised: January 27, 2020