

ANNUAL PROCUREMENT PLAN FOR FY 2016

Department/Bureau/Office: NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY (NEDA)
 Region: Regional Office XI
 Address: NEDA-RDC XI Center, K.M. 7, Bangkal, Davao City

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO
100010000	1. Professional Fees; - Janitorial Services *	All FDS/ORD/FAD	Public Bidding		03/18-25/2015	03/31/2015		04/16/2015	04/20/2015	04/20/2015	05/05/2015		05/29/2015	06/01/2015	06/01/2015	Regular Fund / GAA 2016	352,000.00	352,000.00		Providing Janitorial/Utility Services for the NEDA-RDC XI Office
100010000	- Security Services *	All FDS/ORD/FAD	Public Bidding		03/19-04/16/2015	03/31/2015		04/16/2015	04/20/2015	04/20/2015	05/05/2015		05/29/2015	06/01/2015	06/01/2015	Regular Fund / GAA 2016	299,000.00	299,000.00		Providing Security and Safety for the NEDA XI Properties and Employees
100030000	- ISO Certification	All FDS/ORD/FAD	Small Value											03/04/2016		Regular Fund / GAA 2016	31,500.00	31,500.00		Stage 3, ISO Audit Surveillance
	Sub-Total																682,500.00	682,500.00		
200010000	2. Meals / Snacks for Meetings/conferences - Management Committee Meeting	NEDA XI	Small Value											Monthly		Regular Fund / GAA 2016	58,800.00	58,800.00		
200010000	- Maintenance of NPIS & HRD Plan-TWG Meetings	NEDA XI	Small Value											Monthly		NEDA-CO/ GAA 2016	9,000.00	9,000.00		
200010000	- NEDA XI Internal Assessment/Planning/Conference	NEDA XI	Small Value											Semestral		NEDA-CO/ GAA 2016	120,000.00	120,000.00		
200010000	- Implementation of the Physical Fitness and Wellness Program for NRO XI Staff	NEDA XI	Small Value											Monthly		NEDA-CO/ GAA 2016	10,000.00	10,000.00		
200010000	- Internal Committee / Division Meetings	NEDA XI	Small Value											Monthly		NEDA-CO/ GAA 2016	22,000.00	22,000.00		
	Sub-Total																219,800.00	219,800.00		
100010000	3. Repairs and Maintenance - Building (Includes Repainting of Building Interior)	All FDS/ORD/FAD	Small Value											Monthly		Regular Fund/ GAA 2016	400,000.00	400,000.00		
100010000	- Office an IT Equipment / Furniture and Fixture	NEDA XI / RDC XI	Small Value											Monthly		Regular Fund/ GAA 2016	150,000.00	150,000.00		
100010000	- Vehicles	NEDA XI / RDC XI	Small Value											Monthly		Regular Fund / GAA 2016	128,000.00	128,000.00		
	Sub-Total																678,000.00	678,000.00		
	T O T A L NON-COMMON (REGULAR FUND)																1,580,300.00	1,580,300.00		
	1. Construction of Elevator and Other Improvement Projects	NEDA XI	Public Bidding		7/7-7/25/2016			7/25/2016	7/25/2016					8/10-12/10/2016			7,000,000.00		7,000,000.00	Funds to be sourced out from NCO (RDC related activities)
	2. Preparation for Successor Plan 2016-2022 - Printing of RDP / RDIP / Resul Matrices	RDC Members/ LGUs/RLAs/ Stakeholders/ Private Sector	Public Bidding		10/7-10/25/2016			10/25/2016	10/25/2016					8/10-12/10/2016				800,000.00		Funds to be sourced out from NCO (RDC related activities)
	- Venue/ Meals / Snacks for Workshops/ Meetings/Conferences related to Re-organization of RDC Committee/ Sectoral Committees/RDC Com-Mindanao and other Committees	RDC Members/ LGUs/RLAs/	Small Value		7/7-7/25/2016			7/15/2016	7/15/2016					7/18-12/16/2016				300,000.00		
	T O T A L NON-COMMON (For Outsourced Funds)																8,100,000.00	1,100,000.00	7,000,000.00	
	TOTAL NON-COMMON																9,680,300.00	2,680,300.00	7,000,000.00	

* - 2 years Contract (Procured June 2016)

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100010000	COMMON SUPPLIES AND EQUIPMENT																			
	1. Common Electrical Supplies - 1st Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												02/26/2016		Regular fund/ GAA 2016	7,820.57	7,820.57	
	- 2nd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												03/22/2016		Regular fund/ GAA 2016	8,128.43	8,128.43	
	- 3rd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												07/29/2016		Regular fund/ GAA 2016	7,910.55	7,910.55	
	- 4th Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												10/15/2016		Regular fund/ GAA 2016	7,638.18	7,638.18	
100010000	2. Common Computer Supplies/Consumables																			
	- 1st Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												02/26/2016		Regular fund/ GAA 2016	185,061.19	185,061.19	
	- 2nd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												03/22/2016		Regular fund/ GAA 2016	185,965.87	185,965.87	
	- 3rd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												07/29/2016		Regular fund/ GAA 2016	247,215.66	247,215.66	
	- 4th Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												10/15/2016		Regular fund/ GAA 2016	160,389.00	160,389.00	
100010000	3. Common Office Supplies																			
	- 1st Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												02/26/2016		Regular fund/ GAA 2016	74,847.74	74,847.74	
	- 2nd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												03/22/2016		Regular fund/ GAA 2016	102,225.91	102,225.91	
	- 3rd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												07/29/2016		Regular fund/ GAA 2016	81,547.23	81,547.23	
	- 4th Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												10/15/2016		Regular fund/ GAA 2016	78,411.06	78,411.06	
100010000	4. Common Office Devices																			
	- 1st Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												02/26/2016		Regular fund/ GAA 2016	1,395.88	1,395.88	
	- 2nd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												03/22/2016		Regular fund/ GAA 2016	1,333.53	1,333.53	
	- 3rd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												07/29/2016		Regular fund/ GAA 2016	1,216.78	1,216.78	
	- 4th Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												10/15/2016		Regular fund/ GAA 2016	1,313.13	1,313.13	
100010000	5. Common Janitorial Supplies																			
	- 1st Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												02/26/2016		Regular fund/ GAA 2016	8,364.24	8,364.24	
	- 2nd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												03/22/2016		Regular fund/ GAA 2016	11,896.54	11,896.54	
	- 3rd Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												07/29/2016		Regular fund/ GAA 2016	11,760.04	11,760.04	
	- 4th Quarter CY 2016	All FDs/ORD/FAD	PS-DBM / Shopping												10/15/2016		Regular fund/ GAA 2016	11,722.81	11,722.81	

